



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

March 19, 2009

W W Grainger Incorporated  
9315 Neils Thompson  
Austin, Texas 78758

The City has awarded a contract with your company for INDUSTRIAL SUPPLIES & EQUIPMENT THROUGH THE TXMAS COOPERATIVE CONTRACT for Materials Management, Finance & Administrative Services Department in accordance with the referenced solicitation.

Responsible Department:	FASD
Department Contact Person:	Matt Samaripa
Department Contact Email Address:	<a href="mailto:matt.samaripa@ci.austin.tx.us">matt.samaripa@ci.austin.tx.us</a>
Department Contact Telephone:	512-974-1714
Project Name:	City-wide Online ordering contract
Contractor Name:	W W Grainger, Inc.
Contract Number:	MA- GC090000005
Contract Period:	March 18, 2009 to November 30, 2009
Contract Amount:	\$1,687,500
Extension Options:	One- 12 month option
Extension Amount Per Option:	\$2,250,000
Requisition Number:	RQS- 740009031600387
Solicitation Number:	TXMAS
Agenda Item Number:	No.23
Council Approval Date:	3-5-09

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Cruz Banda, Buyer II  
Purchasing Office  
Finance and Administrative Service Department

cc: